

Circular No. 01/2022

Sub: Submission of inputs/suggestions on Draft Recruitment Rules for Technical Positions in National Institute of Design, Madhya Pradesh-reg.

1. Recruitment Rules (RRs) for 17 Technical posts of National Institution Design, Madhya Pradesh (NID MP) as per the list attached Annexure-I are under consideration for revision, Inputs/Suggestions for revision of RRs are invited from all stakeholders/employees as per the format attached as Annexure-II. Suggestion for revision of RRs, if any, are to be forwarded to email ID ao@nidmp.ac.in only latest by 20.03.2022, along with supporting documents as well as soft copy in word format of the suggestions/inputs.
2. The suggestions received in prescribed format by the due date on the designated email address only shall be reviewed. Suggestions not accompanying of any authenticated reference document from other INIs/Gol shall not be entertained.
3. The final decision for acceptance/rejection of suggestion(s) will be of the competent authority. No claim for acceptance of the same shall be entertained and no communication shall be made by NID MP in this regard.
4. This is issued with the approval of Competent Authority.

Encl: - As above





Chief Administrative Officer
मुख्य प्रशासनिक अधिकारी
Chief Administrative Officer
राष्ट्रीय डिज़ाइन संस्थान मध्यप्रदेश
National Institute of Design, Madhya Pradesh

Copy to:

- (i) PA to Director, NID MP -for kind information, please
- (ii) Registrar, NID MP-for kind information, please
- (iii) AO, NID MP – for kind information and needful action, please
- (iv) AE(IT), NID MP- for uploading to institute website for information stakeholders, please
- (v) Guard File

1	Name of the Post	Associate Senior Technical Instructor
2	Number of Posts	2 (Two)
3	Classification of Post	Group B Technical
4	Scale of Pay	Level 7 in Pay Matrix of JnO (A-4305 - 7 14240)
5	Whether selection post or non-selection post	Selection
6	Age limit for Direct Recruitment	Not exceeding 32 years (Age relaxation as per rules)
7	Period of probation, if any	Two years
8	Examinations, qualification & Experience for Direct Recruitment	<p>1. B.Tech/M.Tech/B.E./B.Arch/B.P.A. (All branches) after degree with 55% marks or equivalent grade from a recognized University/Institute in a discipline mentioned in Annexure 'A' as per Annexure 'B'.</p> <p>2. B.Tech/M.Tech/B.E./B.Arch/B.P.A. (All branches) after degree with 55% marks or equivalent grade from a recognized University/Institute in a discipline mentioned in Annexure 'A' as per Annexure 'B'.</p>
9	Whether age and educational qualification provided for direct recruitment will apply in the case of promotion	Age - Not applicable Educational qualification - Yes
10	Method of recruitment whether by direct recruitment or by promotion	By Direct Recruitment and Promotion

Draft of Recruitment Rules 2022
For
Technical Cadre

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Recruitment Rules for Associate Senior Technical Instructor

1	Name of the Post	:	Associate Senior Technical Instructor	Remarks
2	Number of Post/s	:	2 (Two)	
3	Classification of Post	:	Group 'B' Technical	
4	Scale of Pay	:	Level-7 in Pay Matrix of 7th CPC (₹ 44900 - ₹ 142400)	
5	Whether selection post or non-selection post	:	Selection	
6	Age limit for Direct Recruitment	:	Not exceeding 35 years (Age relaxation as per GoI rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	<p>Essential Qualification: B.E./B.Tech./M.Tech./B.Des./ M.Des./B.FA /M.FA/Bachelor/Master Degree with 55% marks or equivalent grade from a recognised University /Institute in a discipline/branch as per Annexure 'A' as required by the Institute at the time of recruitment.</p> <p>Essential Experience: 4 years post qualification relevant experience in Pay level 5 or above or equivalent in handling/ operation / Maintenance of workshop /Lab/ Studio equipment /Machinery in any of the Academic/ Research Institute of Higher Education/ Design related industrial organization and having required specialization under one or more disciplines mentioned in Annexure 'B'.</p> <p>Desirable: (i) Working experience in Workshop /Lab/Studio of Central/State Govt./ Autonomous organizations /Educational Institutes and having expertise in use of workshop/lab/industrial softwares. (ii) Should be able to converse in English.</p>	
9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Age:- Not applicable Educational qualification: Yes	
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and	:	By 50 % by Direct Recruitment/ Deputation/ Recruitment on Contract and 50 % by Promotion.	

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	percentage of post to be filled by various methods		
11	In case of recruitment by deputation or promotion, grade from which deputation is to be made	<p>For Promotion: - Officials working in a position of Technical/Design Instructor with at least five years regular service in pay level of 6 and having APAR equal or above the benchmark as per DoPT/Gol rules. The assessment shall be made by the DPC as per DoPT/Gol rules.</p> <p>For Deputation: - Officials having the essential educational qualification and holding analogous technical post or five-year relevant experience in a technical post having pay scale of Level 5 or above in 7th CPC pay structure under the Central/ State Government/ Universities/ Autonomous Bodies or Research/ Academic organizations.</p>	
12	The composition for Selection committee for Direct Recruitment/Deputation/Contract and DPC for Promotion:-	<p>(i) Chairman- An official, not below the pay level-12 as nominated by the Director</p> <p>(ii) 1 Member- Registrar, NID MP</p> <p>(iii) 1 Member- Faculty of the concerned discipline/relevant field, not below the pay level-11 as nominated by the Director</p> <p>(iv) 1 External Subject Expert- An external official from relevant field, not below the pay level – 10 working in other Government organizations/ Institutes as nominated by the Director</p> <p>(v) Chief Administrative Officer- Member Secretary</p> <p>(The instructions related to representation of various categories in selection committee, issued by Gol, shall be followed.)</p>	

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Recruitment Rules for Associate Senior Design Instructor

1	Name of the Post	:	Associate Senior Design Instructor	Remarks
2	Number of Post/s	:	2 (Two)	
3	Classification of Post	:	Group 'B' Technical	
4	Scale of Pay	:	Level-7 in Pay Matrix of 7th CPC (₹ 44900 - ₹ 142400)	
5	Whether selection post or non-selection post	:	Selection	
6	Age limit for Direct Recruitment	:	Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	<p>Essential Qualification: B.E./B.Tech./ M.Tech./B.Des./M.Des./B.FA/M.FA /Bachelor/Master Degree with 55% marks or equivalent grade from a recognised University /Institute in a discipline/branch as per Annexure 'A' as required by the Institute at the time of recruitment.</p> <p>Essential Experience: 4 years post qualification relevant experience in Pay level 5 or above or equivalent in handling/ operation / Maintenance of workshop /Lab/ Studio equipment /Machinery in any of the Academic/ Research Institute of Higher Education/ Design related industrial organization and having required specialization under one or more disciplines mentioned in Annexure 'B'.</p> <p>Desirable: (i) Working experience in Workshop /Lab/Studio of Central/State Govt./ Autonomous organizations / Educational Institutes and having expertise in use of workshop/lab/industrial softwares.</p> <p>(ii) Should be able to converse in English.</p>	
9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Age:- Not applicable Educational qualification: Yes	

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10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	: By 50 % by Direct Recruitment/ Deputation/ Recruitment on Contract and 50 % by Promotion.	
11	In case of recruitment by deputation or promotion, grade from which deputation is to be made	: <u>For Promotion:</u> - Official working in a position of Design/Technical Instructor with at least five years regular service in pay level of 6 and having APAR equal or above the benchmark as per DoPT/Gol rules. The assessment shall be made by the DPC as per DoPT/Gol rules. <u>For Deputation:</u> - Officials having the essential educational qualification and holding analogous technical post or five-year relevant experience in a technical post having pay scale of Level 6 or above in 7th CPC pay structure under the Central/ State Government/ Universities/ Autonomous Bodies or Research/ Academic organizations.	
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract or Promotion	(i) Chairman- An official, not below the pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 1 Member- Faculty of the concerned discipline/relevant field, not below the pay level-11 as nominated by the Director (iv) 1 External Subject Expert- An external official from relevant field, not below the pay level – 10 working in other Government organizations/ Institutes as nominated by the Director (v) Chief Administrative Officer- Member Secretary (The instructions related to representation of various categories in selection committee, issued by Gol, shall be followed.)	

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Recruitment Rules for Design Instructor

1	Name of the Post	:	Design Instructor	Remarks
2	Number of Post/s	:	2 (Two)	
3	Classification of Post	:	Group 'B' Technical	
4	Scale of Pay	:	Level-6 in Pay Matrix of 7th CPC (₹ 35400 - ₹ 112400)	
5	Whether selection post or non-selection post	:	Not Applicable	
6	Age limit for Direct Recruitment	:	Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	<p>Essential Qualification: B.E./B.Tech. /M.Tech. /B.Des./ M.Des./ B.FA/ B.FA/Bachelor /Master Degree with 55% marks or equivalent grade from a recognised University /Institute in a discipline/branch as per Annexure 'A' as required by the Institute at the time of recruitment.</p> <p>Essential Experience: 3 years post qualification relevant experience in Pay level 4 or above or equivalent experience in handling/ operation / Maintenance of workshop /Lab/ Studio equipment /Machinery in any of the Academic/ Research/ Institute of Higher Education/ Design related industrial organization and having required specialization under one or more disciplines mentioned in Annexure 'B'.</p> <p>Desirable: (i) Working experience in Workshop /Lab /Studio of Central/State Govt./ Autonomous organizations / Educational Institutes and having expertise in use of workshop/lab/ industrial softwares. (ii) Should be able to converse in English.</p>	
9	Whether age and educational	:	Not Applicable	

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	qualification prescribed for direct recruitment will apply in the case of promotion		
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Deputation/ Recruitment on Contract.
11	In case of recruitment by deputation or promotion, grade from which deputation is to be made	:	<p><u>For Deputation:</u> -</p> <p>Officer having the essential educational qualification and holding analogous technical post or five-year relevant experience in technical position in a post having pay scale of Level 4 or above in 7th CPC pay structure under the Central/ State Government/ Universities/ Autonomous Bodies or Research/ Academic organizations.</p>
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract or Promotion		<p>(i) Chairman- An official, not below the pay level-12 as nominated by the Director</p> <p>(ii) 1 Member- Registrar, NID MP</p> <p>(iii) 1 Member- Faculty of the concerned discipline/relevant field, not below the pay level-11 as nominated by the Director</p> <p>(iv) 1 External Subject Expert- An external official from relevant field, not below the pay level – 10 working in other Government organizations/ Institutes as nominated by the Director</p> <p>(v) Chief Administrative Officer- Member Secretary</p> <p>(The instructions related to representation of various categories in selection committee, issued by GoI, shall be followed.)</p>

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Recruitment Rules for Technical Instructor

1	Name of the Post	: Technical Instructor	Remarks
2	Number of Post/s	: 2 (Two)	
3	Classification of Post	: Group 'B' Technical	
4	Scale of Pay	: Level-6 in Pay Matrix of 7th CPC (₹ 35400 - ₹ 112400)	
5	Whether selection post or non-selection post	: Not Applicable	
6	Age limit for Direct Recruitment	: Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	: Two years	
8	Educational qualification & Experience for Direct Recruitment	: Essential Qualification: B.E./B.Tech./M.Tech./B.Des./ M.Des./B.FA/M.FA/Bachelor/Master Degree with 55% marks or equivalent grade from a recognised University /Institute in a discipline/branch as per Annexure 'A' as required by the Institute at the time of recruitment. Essential Experience: 3 years post qualification relevant experience in Pay level 4 or above or equivalent, experience in handling/ operation / Maintenance of workshop /Lab/ Studio equipment /Machinery in any of the Academic/ Research/ Institute of Higher Education/ Design related industrial organization and having required specialization under one or more disciplines mentioned in Annexure 'B'. Desirable: (i) Working experience in Workshop /Lab/Studio of Central/State Govt./ Autonomous organizations / Educational Institutes and having expertise in use of workshop/lab/ industrial Design softwares. (ii) Should be able to converse in English.	
9	Whether age and educational qualification prescribed for direct	: Not Applicable	

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	recruitment will apply in the case of promotion		
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Deputation/ Recruitment on Contract.
11	In case of recruitment by deputation or promotion, grade from which deputation is to be made	:	<p><u>For Deputation:</u> -</p> <p>Officer having the essential educational qualification and holding analogous technical post or five-year relevant experience in technical position in a post having pay scale of Level 4 or above in 7th CPC pay structure under the Central/ State Government/ Universities/ Autonomous Bodies or Research/ Academic organizations.</p>
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract or Promotion		<p>(i) Chairman- An official, not below the pay level-12 as nominated by the Director</p> <p>(ii) 1 Member- Registrar, NID MP</p> <p>(iii) 1 Member- Faculty of the concerned discipline/relevant field, not below the pay level-11 as nominated by the Director</p> <p>(iv) 1 External Subject Expert- An external official from relevant field, not below the pay level – 10 working in other Government organizations/ Institutes as nominated by the Director</p> <p>(v) Chief Administrative Officer- Member Secretary</p> <p>(The instructions related to representation of various categories in selection committee, issued by GoI, shall be followed.)</p>

18/12/22

Details of Essential Branches required under Educational Qualification
Annexure A

Position	Essential Branches for Educational Qualification (Any one or more)	Reference
Associate Senior Technical Instructor, Associate Senior Design Instructor, Technical Instructor, Design Instructor	<ul style="list-style-type: none"> (i) Mechanical Engineering, Production Engineering, Manufacturing Engineering and Allied Branches (ii) Fine Arts in Ceramics, Pottery and Sculpture & Modelling, Metal Work, Woodwork (iii) Industrial Design, Product Design, Accessory Design (iv) Textile Technology, Textile Engineering, Textile Garment Engineering and allied branches (v) Textile and Apparel Design, Fashion Technology (vi) Graphic Design, Visual Design, Photography, Videography, Animation, Transmedia Design, Media Technology, Filmmaking, Script Writing, Editing, Sound Design, Cinematography 	

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Details of Essential Branches required under Essential Experience
Annexure B

Position	Branches under Essential Experience shall be required	Reference
Associate Senior Technical Instructor, Associate Senior Design Instructor, Technical Instructor, Design Instructor	<p>Industrial Design: Materials & Processes, Form Studies, Elements of Design, Technically Complex Product Development, User Experience Design, Packaging, Rendering Techniques, 3D Visualization and CAD/CAM/CAE modelling, Digital Product Design, Design Ergonomics. In Ceramic and Glass design areas, Finishing & Glazes, Ceramic & Glass material technology, Ceramic & Glass Design. In Transportation and Automobile areas Styling & Representation Techniques, Surface Modelling, Rapid Prototyping, Design Engineering, Digital Sculpting, Transportation Design Engineering or other relevant fields.</p> <p>Textile & Apparel Design: Surface Techniques-Ornamentation, Print Design, CAD-CAM, Traditional Textiles, Weaving Techniques. Under the Apparel Design areas, Pattern making and Drafting, Grading, techniques for Men's and Women's wear, Computerized Pattern making, Draping and Garment Construction for ready to wear, History of World Costume, History of Indian costume, History of Fashion, Fashion Forecasting, Trends Forecasting, Garment manufacturing Technology, Marketing and Merchandising, Knitwear Design or other relevant fields.</p> <p>Communication Design: Visual Perception & Communication, Colour, Visualization & Representation Techniques, Type Design, Publication Design, Photography, Packaging, Branding, Web Design, Printing Technology. Under the Animation Film Design, Life Drawing, Hand drew Animation, Stop motion/ Claymation, CGI Animation, Character Design, Story Boarding, Hands on experience in Animation production. Under the Film & Video communication areas, Script Writing, Editing, Sound Design, Cinematography or other relevant fields.</p> <p>Design Foundation Studies: History of Design, Design Fundamentals, Design Process, Geometrical Construction, Analytical Drawing, Drawing & Sketching, Illustration, Colour, Form & Composition, Cultural Anthropology, Semiotics or other relevant fields.</p>	

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Recruitment Rules for Senior Engineer (Land, Building & Maintenance)

1	Name of the Post	: Senior Engineer (Land, Building & Maintenance)	Remarks
2	Number of Post/s	: 1 (One)	
3	Classification of Post	: Group 'A' Technical	
4	Scale of Pay	: Level-10 in Pay Matrix of 7th CPC (₹56100-₹177500) Sr. Engineer (LBM), who would have served for five years on regular basis, will be placed in the Level-11 with same designation provided having APAR grade equal or above benchmark as per DoPT rules.	
5	Whether selection post or non-selection post	: Not Applicable	
6	Age limit for Direct Recruitment	: Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	: One years	
8	Educational qualification & Experience for Direct Recruitment	: Essential: Bachelor's Degree (B.E./B.Tech.) in Civil Engineering with 60% marks or equivalent grade from a recognised University / Institute. Experience: 5 years post qualification relevant experience (in Pay level 7 or above or equivalent) as Junior/Assistant Engineer/Project engineer or equivalent in Govt. Department /organisation/ Autonomous bodies/ PSUs /Reputed Private Construction Organizations as regular employee having sound knowledge in the field of construction of Institutional Building & Services, Maintenance, designing and planning of civil works / electrical works as per CPWD/Gol Rules/Manuals. Desirable: Experience of campus/ estate management in large residential educational institute.	
9	Whether age and educational qualification prescribed for direct	: Not applicable	

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	recruitment will apply in the case of promotion		
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Deputation/ Recruitment on Contract
11	In case of recruitment by deputation or promotion, grade from which deputation or promotion is to be made	:	<p>For Deputation: -</p> <p>Officers having the essential educational qualification and holding analogous posts in relevant field or five-year relevant experience on regular basis in the post having pay scale of Level 7 or above in 7th CPC pay structure under the CPWD/PWD/ Central/ State/ U.T. Government / Universities/ Autonomous Bodies /Research/Academic organizations.</p>
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract or Promotion		<p>(i) Chairman- The Director or Nominee</p> <p>(ii) 1 Member- Registrar, NIDMP</p> <p>(iii) 1 External Member- From CPWD/State PWD or any construction related Govt. Organization not below the pay level-11 as nominated by the Director</p> <p>(iv) 1 Member (External Subject Expert) - An external official from relevant field, not below in pay level – 12 working in other Government organizations/ Institutes as nominated by the Director</p> <p>(v) Chief Administrative Officer- Member Secretary</p> <p>(The instructions related to representation of various categories in selection committee, issued by GoI, shall be followed.)</p>

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Recruitment Rules for Deputy Engineer (Electrical)

1	Name of the Post	: Deputy Engineer – Electrical	Remarks
2	Number of Post/s	: 1 (One)	
3	Classification of Post	: Group 'B' Technical	
4	Scale of Pay	: Level-7 in Pay Matrix of 7th CPC (₹ 44900- ₹ 142400) Deputy Engineer-Electrical, who would have served for five years on regular basis, will be placed in the Level-8 with same designation provided having APAR grade equal or above benchmark as per DoPT rules.	
5	Whether selection post or non-selection post	: Not Applicable	
6	Age limit for Direct Recruitment	: Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	: Two years	
8	Educational qualification & Experience for Direct Recruitment	: Essential: Bachelor's Degree (B.E./B.Tech.) in Electrical and/or Electronic Engineering with 55% marks or equivalent grade from a recognised University / Institute. Experience: 4 years post qualification relevant experience (in Pay level 5 or above or equivalent) as Junior Engineer/ Project engineer or equivalent in Govt. Department/organisation/ Autonomous bodies/PSU/Private Organizations Desirable :- The Candidate should have sound knowledge in the field of commissioning/ Maintenance of Electrical installations of Machinery/Equipment of Institutional Building & services, Electrical works as per CPWD/Gol Rules/Manuals and good knowledge of LT & HT line, D.G. Sets, substations, air conditioning, Lifts, Indian Electricity Rules/standards.	

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9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Not Applicable	
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/Deputation/ Recruitment on Contract.	
11	In case of recruitment by deputation, grade from which deputation is to be made	:	Officer having the essential educational qualification and holding analogous posts or five year relevant experience in the post having pay scale of Level 6 or above in 7th CPC pay structure under the CPWD/PWD/ Central/ State/ U.T. Government / Universities/ Statutory /Autonomous Bodies or Research /Academic organizations.	
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract		<ul style="list-style-type: none"> (i) Chairman- An official, not below in pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 1 Member- Technical Cadre, not below the pay level-10 as nominated by the Director 1 Member (External Subject Expert) - An external official, not below in pay level – 10 working in other Government organizations/ Institutes as nominated by the Director (iv) Chief Administrative Officer- Member Secretary <p>(The instructions related to representation of various categories in selection committee, issued by GoI, shall be followed.)</p>	

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Recruitment Rules for Assistant Engineer (Civil)

1	Name of the Post	:	Assistant Engineer – Civil	Remarks
2	Number of Post/s	:	1 (One)	
3	Classification of Post	:	Group 'B' Technical	
4	Scale of Pay	:	Level-7 in Pay Matrix of 7th CPC (₹ 44900- ₹ 142400) Assistant Engineer-Civil, who would have served for five years on regular basis, will be placed in the Level-8 with same designation provided having APAR grade equal or above benchmark as per DoPT rules.	
5	Whether selection post or non-selection post	:	Not Applicable	
6	Age limit for Direct Recruitment	:	Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	Essential: Bachelor's Degree (B.E./B.Tech.) in Civil Engineering with 55% marks or equivalent grade from a recognised University / Institute. Experience: 4 years post qualification relevant experience (in Pay level 5 or above or equivalent) as Junior Engineer/ Project engineer or equivalent in Govt. Department/organisation/ Autonomous bodies/PSU/Private Organizations Desirable :- The Candidate should have sound knowledge in the field of construction of Institutional Building & services, maintenance, designing and planning of civil works / electrical works as per CPWD/Gol Rules/Manuals.	
9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Not Applicable	
10	Method of recruitment, whether by direct recruitment or by	:	By Direct Recruitment/ Deputation/ Recruitment on	

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	promotion or by absorption/deputation and percentage of post to be filled by various methods	Contract.	
11	In case of recruitment by deputation, grade from which deputation is to be made	: Officer having the essential educational qualification and holding analogous posts or five year relevant experience on in the post having pay scale of Level 5 or above in 7th CPC pay structure under the CPWD/PWD/ Central/State/ U.T. Government /Universities/ Statutory /Autonomous Bodies or Research /Academic organizations.	
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract	(i) Chairman- An official, not below in pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 1 Member- Technical Cadre, not below in pay level-10 as nominated by the Director (iv) 1 Member (External Subject Expert) - An external official, not below in pay level – 10 working in other Government organizations/ Institutes as nominated by the Director (v) Chief Administrative Officer- Member Secretary (The instructions related to representation of various categories in selection committee, issued by Gol, shall be followed.)	

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Recruitment Rules for Assistant Engineer (IT)

1	Name of the Post	:	Assistant Engineer – IT	Remarks
2	Number of Post/s	:	2 (Two)	
3	Classification of Post	:	Group 'B' Technical	
4	Scale of Pay	:	Level-6 in Pay Matrix of 7th CPC (₹ 35400- ₹ 112400) Assistant Engineer-IT, who would have served for five years on regular basis, will be placed in the Level-7 with same designation provided having APAR grade equal or above benchmark as per DoPT rules.	
5	Whether selection post or non-selection post	:	Not Applicable	
6	Age limit for Direct Recruitment	:	Not exceeding 35 years (Age relaxation as per Gol rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	Essential: B. E. / B. Tech in Computer Science / IT / Electronics and Communication or Master in Computer Application from a University/ Institute of repute with minimum of 55% marks or equivalent grade from a recognised University / Institute. Experience: 3 years post qualification relevant experience (in Pay level 4 or above or equivalent) in handling/ Operation/Maintenance of Computer hardware/ peripherals and various software in any of the Academic/ Research/Educational/ Design Institute of Higher Education/ Government Department/ Private Organizations. Desirable: - The candidate should have sound knowledge in the fields of Web Application Development, Hardware/ Software Management and Administration/Maintenance, Fabrication, Database Management and Maintenance. Candidate must have the sound knowledge of application hosting, database, web designing & authoring tools, programming languages, operating systems software development, management information	

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			system development, maintenance of data bank etc.	
9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Not Applicable	
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Recruitment on Contract.	
11	In case of recruitment by deputation, grade from which deputation is to be made	:	Not applicable	
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract		<ul style="list-style-type: none"> (i) Chairman- An official, not below in pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 2 Member (External Subject Expert) - An external official, not below in pay level – 10 working in other Government organizations/ Institutes as nominated by the Director (iv) Chief Administrative Officer- Member Secretary <p>(The instructions related to representation of various categories in selection committee, issued by Gol, shall be followed.)</p>	

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Recruitment Rules for Supervisor (Electrical/Security)

1	Name of the Post	:	Supervisor (Electrical/Security)	Remarks
2	Number of Sanctioned Post	:	1 (One)	
3	Classification of Post	:	Group 'C' Technical	
4	Scale of Pay	:	Level-5 in Pay Matrix of 7 th CPC (₹ 29200- ₹ 92300)	
5	Whether selection post or non-selection post	:	Not Applicable	
6	Age limit for Direct Recruitment	:	Not exceeding 30 years (Age relaxation as per GoI rules)	
7	Period of probation, if any	:	Two years	
8	Educational qualification & Experience for Direct Recruitment	:	<p>Essential: B.Tech./B.E. in Electrical Engineering with at least 55% marks or equivalent grade from a recognised University / Institute.</p> <p>Experience: 2 years post qualification relevant experience (in Pay level 3 or above or equivalent) in handling/ Operation/Maintenance of workshop/Lab/ Studio equipment/Machinery and electrical plant/equipment/ Machinery in any of the Academic/ Research/Educational Institute of Higher Education/Design related industrial organization</p> <p align="center">Or</p> <p>Essential: SSC with ITI certificate or Diploma (Minimum one year duration) in Mechanical/ Electrical trade from a recognised institution with certified electrician license issued by competent Authority.</p> <p>Experience: Minimum 3 years post qualification experience in the industry in handling/operation of electrical/Security equipments in any of the Academic/Research /Design Institute/ industrial organization on average pay equivalent to pay scale of level 3 or above in 7th CPC pay structure.</p>	
9	Whether age and educational	:	Not Applicable	

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	qualification prescribed for direct recruitment will apply in the case of promotion		
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Recruitment on Contract
11	In case of recruitment by deputation, grade from which deputation is to be made	:	Not applicable
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract		<ul style="list-style-type: none"> (i) Chairman- An official, not below in pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 1 Member- Technical Cadre, not below in pay level-10 as nominated by the Director (iv) 1 Member (External Subject Expert) - An external official, not below in pay level – 10 working in other Government organizations/ Institutes as nominated by the Director (v) Chief Administrative Officer- Member Secretary <p>(The instructions related to representation of various categories in selection committee, issued by GoI, shall be followed.)</p>

AK
12/12/22

Recruitment Rules for Technical Assistant

1	Name of the Post	: Technical Assistant	Remarks
2	Number of Sanctioned Post	: 3 (Three)	
3	Classification of Post	: Group 'C' Technical	
4	Scale of Pay	: Level-5 in Pay Matrix of 7 th CPC (₹ 29200- ₹ 92300)	
5	Whether selection post or non-selection post	: Not Applicable	
6	Age limit for Direct Recruitment	: Not exceeding 30 years (Age relaxation as per GoI rules)	
7	Period of probation, if any	: Two years	
8	Educational qualification & Experience for Direct Recruitment	<p>Essential: B. Tech /B.E. in Mechanical/Electrical/ Instrumentation/ Electronics and Communication Engineering with at least 55% marks or equivalent grade from a recognised University / Institute.</p> <p>Experience: 2 years post qualification relevant experience (in Pay level 3 or above or equivalent) in handling/ operation /Maintenance of workshop/ Lab/ Studio equipment/Machinery in any of the Academic/ Research/Educational Institute of Higher Education/ Design related industrial organization</p> <p align="center">Or</p> <p>Essential: SSC with ITI certificate or Diploma in Engineering (Minimum one year duration) in Mechanical/ Electrical trade from a recognised institution.</p> <p>Experience: Minimum 3 years post qualification experience in the industry in handling/operation /Maintenance of workshop/Lab/ Studio equipment/Machinery in any of the Academic/Research/Design Institute/ industrial organization on average pay equivalent to pay scale of level 3 or above in 7th CPC pay structure.</p>	

[Handwritten Signature]
12/12

9	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotion	:	Not Applicable	
10	Method of recruitment, whether by direct recruitment or by promotion or by absorption/deputation and percentage of post to be filled by various methods	:	By Direct Recruitment/ Recruitment on Contract	
11	In case of recruitment by deputation, grade from which deputation is to be made	:	Not applicable	
12	The composition for DPC and for Selection committee for Direct Recruitment/Deputation/Contract		<ul style="list-style-type: none"> (i) Chairman- An official, not below the pay level-12 as nominated by the Director (ii) 1 Member- Registrar, NID MP (iii) 1 Member- Faculty of the concerned discipline, not below the pay level-10 as nominated by the Director (iv) 1 External Subject Expert- An external official, not below the pay level – 10 working in other Government organizations/ Institutes/Relevant Industry as nominated by the Director (v) Chief Administrative Officer- Member Secretary (The instructions related to representation of various categories in selection committee, issued by Gol, shall be followed.) 	

AS
12/2/22

NON-TEACHING (TECHNICAL) CADRE

**ASSOCIATE SENIOR TECHNICAL INSTRUCTOR/
ASSOCIATE SENIOR DESIGN INSTRUCTOR**

Pay Matrix Level 7

Direct Recruitment - 50%; Promotion - 50%

5 years as Technical/Design Instructor
(For promotion)



TECHNICAL/DESIGN INSTRUCTOR

Pay Matrix Level 6

Direct Recruitment- 100%

TECHNICAL ASSISTANT

Pay Matrix Level 5

Direct Recruitment- 100%

Sr. Engineer (Land, Building, Maintenance)

Pay Matrix Level 10

Direct Recruitment- 100%

Deputy Engineer (Electrical)

Pay Matrix Level 7

Direct Recruitment- 100%

Assistant Engineer (Civil)

Pay Matrix Level 7

Direct Recruitment- 100%

Assistant Engineer (IT)

Pay Matrix Level 6

Direct Recruitment- 100%

Supervisor (Electrical/Security)

Pay Matrix Level 5

Direct Recruitment- 100%

Handwritten signature and date: 12/12/22

Suggestions for Review of RRs: 2021

Name of the Post	Sl. No. to be reviewed	Provision in Existing RRs	Suggested Changes in RRs	Justification for change	Supporting GOI Rules (attached copy)	Name of the organization where the proposed RRs exists (attach copy of the notified RRs of the organization)

Signature:
 Name:
 Designation:
 Organization:
 Date: